

**MEETING REPORT
MUNICIPALITY OF SOUTH DUNDAS
EMERGENCY MANAGEMENT COMMITTEE
April 3, 2020**

**Municipal Office, Morrisburg
3:00 p.m.**

Present: Cameron Morehouse (Community Emergency Management Coordinator), Mayor Steven Byvelts, Deputy Mayor Kirsten Gardner, Brenda Brunt, Shannon Geraghty, Jeff Hyndman, Sarah McMillan, Denis Villeneuve, Ethan Robert, Danielle Watson, Kalynn Helmer

1. Coronavirus (COVID-19) Update

CEMC Morehouse provided an update regarding the current number of COVID-19 cases in the area, reporting twenty-six (26) cases within the EOHU jurisdiction, noting there was a growing concern regarding Intensive Care Unit space. He stated that COVID-19 testing capacity was increasing across the province. He warned of possible additional waves of the virus in the coming months.

CEMC Morehouse provided an overview of Premier Ford's press conference, noting expected case load, death rate and future projections. He noted the long-term impact of social distancing on healthcare resources. He noted the announcement of additional closures of businesses and services within the province.

Mayor Byvelts noted there was limited direct risk in the area, but that was subject change in the coming weeks. He highlighted advice from Dr. Paul Roumeliotis regarding the importance of social distancing. Mayor Byvelts stated that the assessment center was operating in conjuncture with the Winchester Hospital at the Lions Hall, although no additional information regarding testing numbers had been reported to date. He noted that additional measures may have to be taken to protect staff and key resources and services.

Shannon Geraghty noted that the landfill site will be closed as of 4:00 p.m. Saturday April 4, 2020 noting that essential contractors and waste contract operators will still have access by appointment only. He noted that several landfill sites have closed across the County. Sarah McMillan noted that the debit machine was in place and available for use for the remaining operational days.

Shannon Geraghty and Mayor Byvelts stated that the office would be closed as of Monday, April 6, 2020 and that staff would be working from home. He noted staff would continue to respond to phone calls and emails from the public workplans had been established, and resources were being organized to ensure communication between staff members. Access to the municipal office would be

on a case by case basis and for required reasons such as payroll, finance and emergency response.

Danielle Watson expanded on the closure of the landfill facility noting impacts on staff and communications with essential users. The Committee discussed the closure of the compost facilities and noted that Iroquois had been closed to the public and that the Morrisburg facility is currently open.

Sarah McMillan noted that staff are being set up to work from home, and that payroll and accounts payable would briefly be in the office through the week to perform essential duties.

Jeff Hyndman and Denis Villeneuve noted that it was status quo within their respective departments. They noted that staff will be limited to one person per vehicle while working.

Brenda Brunt provided operational details for continued customer service while working from home, and that teleconference capabilities were being tested for Council meetings.

CEMC Morehouse noted that By-law will be conducting rounds to ensure social distancing and quarantine orders are being followed within the community. He noted that a fire ban will be in effect as of April 7, 2020 and that a provincial ban is possible.

The Committee discussed communications of the above noted closures and decisions.

The following actions took place:

	ITEM	DISCUSSION	ACTION
1.	Landfill Discussion	Committee discussed if closure was required, impacts on staff and clients.	Landfill closed as of April 4, 2020.
2.	Fire Ban	Committee discussed issuing a fire ban in South Dundas.	Fire ban issued as of April 7, 2020.
4.	Office Closure	Committee discussed the closure of the office, impacts on service and staff.	Officed closed as of April 6, 2020.
3.	Communications	Committee discussed the needed communications for the above noted decisions.	Kalynn to work on communications release/social media/papers.

