

**MEETING REPORT
MUNICIPALITY OF SOUTH DUNDAS
EMERGENCY MANAGEMENT COMMITTEE
March 13, 2020**

**Municipal Office, Morrisburg
10:20 a.m.**

Present: Cameron Morehouse (Community Emergency Management Coordinator), Steven Byvelds, Kirsten Gardner, Brenda Brunt, Shannon Geraghty, Jeff Hyndman, Ethan Robert, Kalynn Helmer, Jamie Scott, Steve Aitken

1. Coronavirus (COVID-19) Response

Mayor Byvelds provided opening remarks concerning the Municipality's response to the COVID-19 outbreak. Community Emergency Management Coordinator (CEMC) Morehouse stated that avoiding panic was paramount, that any decisions would be based on information provided by the Eastern Ontario Health Unit and that proper communication would be required to deal with the emergency.

CEMC Morehouse provided an update, noting that the municipality is well stocked with supplies and that all facilities will be disinfected at the County, County staff have been instructed to cancel all conferences, training and courses.

Dr. Paul Roumeliotis hosted a conference call to provide current updates and provide advice to the Committee. Dr. Paul stated that risk is currently low in Eastern Ontario and that the majority of cases are in the Greater Toronto Area and are associated with travel exposure, citing no community-based transmission at this time. Dr. Roumeliotis explained that the goal of the health care community is containment to prevent the spread of additional cases. Dr. Roumeliotis noted that this information is the most up to date and is subject to change quickly.

The following advice was provided:

Subject	Recommendation:
Travel	<ul style="list-style-type: none">- Not recommended to travel outside of the country for any non-essential travel- High proportion of cases stem from direct travel to areas with higher rates of infection- If returning from hot-spot areas (Italy, China, Iran) to self-isolate for 14 day- If returning from elsewhere

	<ul style="list-style-type: none"> observe and self-monitor - Stressed the lack of community transmission at this point
Schools	<ul style="list-style-type: none"> - All publicly funded schools have been directed to close for two weeks in addition to March Break (April 6, 2020)
Social Gatherings	<ul style="list-style-type: none"> - Proactive approach required - 1000 person event or more should be cancelled - 250 to 1000-person event should contact the health unit for consultation - 250 persons or less should be limited and only on a as needed basis
Testing	<ul style="list-style-type: none"> - Assessment centers throughout eastern Ontario are being identified to deflect volume from local hospitals - Potential surge in cases would require off-site (hospital) testing centers
Transmission	<ul style="list-style-type: none"> - Can be transmitted through droplets - Recommends 2m distance (social distancing) - Virus may live on surfaces for 1-2 days - Face masks should be used in medical setting only, or if you know you are sick - Disinfect all surfaces and hands frequently

Following the conference call, the following actions took place:

	ITEM	DISCUSSION	ACTION
1.	Recreation	Committee discussed the closure of all recreation programming	<ul style="list-style-type: none"> - Close all recreation facilities and programming until April 6, 2020
2.	Communications	Committee discussed messaging and resources	<ul style="list-style-type: none"> - Kalyynn to work with Mayor to provide update (March 13) - Information about

			<p>mental health resources needs to be posted</p> <ul style="list-style-type: none"> - All South Dundas facilities to post proper handwashing techniques and COVID-19 prevention information
3.	Facility cleaning	<p>Committee discussed the need to keep all public areas clean</p> <p>Concerns with transmission at front desk</p>	<ul style="list-style-type: none"> - Clean all facilities - Staff to disinfect work area 2x a day
5.	Next Meeting		<ul style="list-style-type: none"> - TBD