

**MEETING REPORT
MUNICIPALITY OF SOUTH DUNDAS
EMERGENCY MANAGEMENT COMMITTEE
March 16, 2020**

**Municipal Office, Morrisburg
1:10 p.m.**

Present: Cameron Morehouse (Community Emergency Management Coordinator), Steven Byvelds, Kirsten Gardner, Brenda Brunt, Shannon Geraghty, Jeff Hyndman, Ethan Robert, Jamie Scott, Danielle Watson, Sarah McMillan

1. Coronavirus (COVID-19) Response

Mayor Byvelds provided opening remarks concerning the Municipality's response to the COVID-19 outbreak. Mayor Byvelds provided an update from the United Counties of Stormont, Dundas and Glengarry (SDG) Council meeting.

CEMC Morehouse provided an update, noting that all training and meetings have been cancelled by the Fire and Emergency Services Department. In the event of a call, any member with symptoms has been asked to stay home.

Jamie Scott provided an update, noting that all recreation programs have been cancelled and facilities have been closed and are in the process of being cleaned. Mayor Byvelds stated that all SDG library facilities have been closed to the public.

Brenda Brunt noted that communications were ongoing, and that updates would be regularly shared via social media and the website. Shannon Geraghty stated that two members of staff are currently in quarantine at home due to recent travel, as per advice of the Eastern Ontario Health Unit (EOHU). Front counter staff have been advised to wear gloves, no longer accept cash and wipe the counter and machines after each customer interaction. Mr. Geraghty noted that the scheduled mental health and first aid training has been cancelled.

The following actions took place:

	ITEM	DISCUSSION	ACTION
1.	Council meeting	Committee discussed need to have a Council meeting to provide direction concerning key files, tax deadline, and staffing.	- Rescheduled the March 16, 2020 Council meeting to March 17, 2020 at 1:00 p.m.
2.	Next Meeting		- TBD