

South Branch Community Fund Committee

Terms of Reference

Purpose

The purpose of the South Branch Committee is to consider, review and make recommendations to Council on applications submitted for moneys available through the South Branch Community Fund.

The Committee will receive and evaluate all applications, ensuring they meet the requirements outlined in **Article VI** of the *South Branch Community Fund Agreement* (By-Law No. 2014-81). Recommended applications will be submitted to Council for final approval.

The Committee, working with staff resource persons, will act as a liaison between applicants and Council regarding the application process and the delivery and execution of successful applications.

Membership

Volunteer members who reside within the established Funding Area highlighted in **Exhibit A** of the *South Branch Community Fund Agreement*.

Meetings

As required based on number of applications received and available funds. It is estimated that at least one meeting per year will be required.

Staff Contact

Recreation Program Coordinator