



## **MINUTES**

COMMITTEE OF THE WHOLE  
Tuesday, December 11, 2018, 6:00 PM

Present: Mayor Byvelds  
Deputy Mayor Gardner  
Councillor Wells  
Councillor Mellan  
Councillor Lewis  
CAO Geraghty

Staff Present: Clerk Brunt

Also Present: Deputy Treasurer, Director of Recreation and Facilities  
and Accounting Assistant

**1. CALL TO ORDER**

**2. CONFIRMATION OF THE AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Deputy Mayor Gardner declared a conflict on this item. (Deputy Mayor Gardner disclosed a pecuniary interest in the matter of: Service Ontario Building and the general nature is: Employer is tenant)

**4. ADOPTION OF MINUTES**

a. November 28, 2017

Resolution No. COTW - 18-22-01  
Moved By Deputy Mayor Gardner  
Seconded By Councillor Lewis

THAT the Minutes of the November 28, 2017 Committee of the Whole Meeting of the Municipality of South Dundas be adopted as circulated.

**CARRIED**

## 5. STAFF REPORTS

### a. Facilities Review

Director of Recreation/Facilities Macpherson gave Council an overview of the Asset Management Program and the data that provided the framework to begin renovating/repairing the buildings. Director Macpherson outlined the projected work in a four year plan.

Year One will include:

Matilda Hall - cosmetic repairs will include painting the wood finish on the walls, replacing the floor and windows, updating the washrooms and creating accessible stalls.

Carman House Museum - upstairs apartment repairs will include three windows, water stains on the ceiling, washroom and kitchen renovation, light fixtures. The details and costs of repairs as per the Building Code is required to be reported to Council.

South Dundas Arena - zamboni room floor to be redone with a potential snow pit, water heaters to be removed and replaced; guard rail or bollards to be placed in front of the cement columns.

Forward House - meet with the user groups, presentation to Council from the Historical Group about their plan; explore funding opportunities; use other ways to assist groups. Allow user groups access for in depth inspection.

Year Two will include:

South Dundas Arena - front stairs and entryway to be replaced or an alternative entry.

Brinston Archives - meet with the Committee and community to see what their needs/wants are.

Service Ontario - brick work, pointing and parging the outside of the building.

Iroquois Civic Centre - tile floor and carpet to be replaced in auditorium, ceiling throughout the building to be replaced, two windows in the library and one in the hall to be replaced; upgrade washrooms; possibility of removing stage, or repurposing for storage or meeting room.

Year Three will include:

George Jowett Hall - washroom upgrades; redo floor in main hall and remove carpet; replace windows and doors, renovate stairwells

Year Four will include:

Justice Building - repointing brick; courtroom need updating of paint and carpet; parking lot repavement; full examination of roof; washroom upgrades

**6. ADJOURNMENT**

Resolution No. COTW 18-22-02  
Moved By Councillor Mellan  
Seconded By Councillor Wells

THAT Council now adjourn to meet again at the call of the chair

**CARRIED**

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MAYOR

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CLERK