



MINUTES

SECOND MEETING OF THE SIXTH COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS

The Second Meeting of the Sixth Council of the Corporation of the Municipality of South Dundas was held in the Council Chambers at 7:00 p.m., Tuesday, December 16, 2014.

Present: Mayor Delegarde
Deputy Mayor Locke
Councillors Ewing, Mellan, St. Pierre
CAO McDonald
Clerk Brunt
Treasurer, Manager of Public Works, Recreation Program
Coordinator, Manager of Planning & Enforcement, &
Economic Development Officer

CALL TO ORDER

CONFIRMATION OF AGENDA – Additions, Deletions or Amendments

Additions: KIR-EDO – Website Refresh; County Council Update; Breezewood Snowplowing; Campbell Street Extension Update; Confirmatory By-Law

DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF – Nil

ADOPTION OF MINUTES

Resolution No. 14-18-02

Moved by Deputy Mayor Locke
Seconded by Councillor Ewing

THAT the minutes of the One Hundred Eleventh Meeting of the Fifth Council and the Inaugural Meeting of the Sixth Council of the Corporation of the Municipality of South Dundas be adopted as circulated.

CARRIED

GENERAL CONSENT – all items are accepted and approved and the appropriate Department Head will proceed as necessary.

Resolution No. 14-18-03

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT all items listed under the General Consent section of the Agenda be adopted as presented with the exception of 6a) Matilda Hall Correspondence; 6d) Water/Wastewater Reports for October/November be moved to Discussion Items.

CARRIED

- 1. Ratepayer Correspondence** – Matilda Hall
- 2. Ministry of Industry Response** – Rural Broadband
- 3. Key Information Reports – Manager, Planning & Enforcement** – Tile Drainage Applications
- 4. Key Information Reports – Manager, Public Works** – Water/Wastewater Reports for October and November
- 5. Key Information Report – Clerk** – 2015 Council Meeting Dates
- 6. Activity Reports** – Manager, Recreation & Facilities
 - Manager, Planning & Enforcement
 - Fire Chief
 - Treasurer
 - CAO
- 7. Key Information Report – Economic Development Officer** – Website Refresh

DEPUTATIONS/PETITIONS/PRESENTATIONS

MMM Group Limited, represented by Doug Raby and MTO Senior Project Manager Mike de Lugt provided Council with information about three planned overpass projects along the 401 corridor in South Dundas and South Stormont. The work will take place between 2015-2017.

Mayor Delegarde read a statement explaining that there would be no questions or discussion on the matter at the table, the Grain Terminal Project, since it has become a legal matter.

DEPUTATIONS/PETITIONS/PRESENTATIONS (Cont'd)

Concerned Citizens Group against the Grain Terminal Project were represented by Linda Nowicki. Ms. Nowicki outlined their concerns to Council and requested that the process be open and transparent.

Those in favour of the development of the Grain Terminal Project were represented by Steven Byvelds and Warren Schneckenburger. Their presentation outlined the positive outcomes of the proposal.

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS

1. Recreation Program Coordinator

Report No. RPC2014-07 – South Branch Community Fund

Resolution No. 14-18-04

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT the Council of the Municipality of South Dundas approve Report No. RPC2014-07 to adopt the South Branch Community Fund Application Form as a requirement for any individual, group, or organization applying for funding from the South Branch Community Fund.

CARRIED

2. Economic Development Officer

Report No. EDT2014-11 – St. Lawrence River Rocket Jump

Resolution No. 14-18-05

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT the Council of the Municipality of South Dundas approve Report No. EDT2014-11 regarding the Municipality's involvement with the St. Lawrence River Rocket Jump and provide direction to Staff.

AMENDMENT

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

To continue communication with the proponent and his media person.

MOTION TO AMEND CARRIED

MAIN MOTION CARRIED AS AMENDED

3. Manager, Public Works

Report No. MPW2014-13 – Regulatory Sign Program

Resolution No. 14-18-06

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT the Council of the Municipality of South Dundas approve Report No. MPW2014-13 to accept the proposal from Advantage Data Collection for the replacement/repair of 354 Regulatory Signs and the installation of 180 new Regulatory Signs at uncontrolled intersections.

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

AMENDMENT

Moved by Deputy Mayor Locke
Seconded by Councillor Ewing

AND FURTHER THAT Council grant pre-budget approval for Phase 1 and 2 of the initiative and that replacement of existing non-compliant signs be completed in-house.

MOTION TO AMEND CARRIED

MAIN MOTION CARRIED AS AMENDED

4. Treasurer

A) Report No. TR2014-08 – Tax Write-offs – 2014

Resolution No. 14-18-07

Moved by Councillor Ewing
Seconded by Deputy Mayor Locke

THAT the Council of the Municipality of South Dundas accept Report No. TR2014-08, pursuant to the Municipal Act, that the municipal tax write-offs in the amount of \$22,460.10 for the 2014 taxation year be approved according to the property classes;

AND THAT Council approve a transfer of the surplus in the amount of \$47,539.90 to the Tax Write-off Contingency Reserve for future property adjustments as per MPAC and ARB decisions.

CARRIED

B) Signing Authority

Resolution No. 14-18-08

Moved by Councillor Ewing
Seconded by Deputy Mayor Locke

Signing Authority for all Municipal Accounts.

(A) BANKING RESOLUTION

THAT the following is a copy of the text of a resolution, as applicable, which has been duly passed or enacted by the COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS of THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS (hereinafter called the "**Corporation**") at a meeting duly called and held in accordance with the law governing the Corporation on the 16th day of December, 2014.

RESOLVED/ENACTED:

1. THAT all cheques of the Corporation drawn on its "General, Reserve, Cemetery, Campsite, Marina, OHRP" account(s) be signed on its behalf by Evonne Delegarde - Mayor, Jim Locke -

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

Deputy Mayor, Shannon Geraghty - Treasurer, Stephen McDonald - CAO - or any two of them (each an "**Authorized Signatory**") is/are authorized for and on behalf of the Corporation:

- (a) to negotiate with, deposit with or transfer to Bank of Montreal (the "**Bank**") (but for credit to the Corporation's account only) all or any bills of exchange, promissory notes, cheques and orders for the payment of money and other negotiable instruments, and for the said purpose to endorse the same on behalf of the Corporation (by rubber stamp or otherwise);
- (b) to arrange, settle, balance and certify all books and accounts between the Corporation and the Bank; and to receive all paid cheques and vouchers, unpaid and unaccepted bills of exchange and other negotiable instruments;
- (c) to obtain delivery from the Bank of all or any stocks, bonds and other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore.

REPEAL OF PREVIOUS RESOLUTIONS

- 2. THAT all resolutions, as applicable, (if any) with respect to the account(s) specified in section A1 and as to banking and signing officer(s), member(s) or any one or more Authorized Signatory (ies) passed by the Council, Assembly or Board of Trustees or other governing body, as applicable, of the Corporation and relating to the account(s) specified in section A1 held with the Bank previous to this resolution are repealed.
- 3. THAT this resolution, as applicable, shall be irrevocable until a resolution repealing this resolution, as applicable, shall have been passed or enacted and a certified copy delivered to the Bank at each branch or agency where an account of the Corporation shall be kept.

(B) RELIANCE AND CURRENCY

THAT the Bank may assume that this Certificate and Authorization, authorizations granted pursuant to the foregoing, and the Corporation's articles or constitution, and resolutions, or other equivalent documents, as applicable, copies of each of which will be

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

delivered to the Bank from time to time, are in full force and effect and that each branch of the Bank with which any dealings are had by the Corporation may act upon them until each such branch is notified in writing to the contrary.

(C) HEADINGS

The headings used herein are inserted only as a matter of convenience and for reference and in no way are to be construed as defining, limiting or describing the scope or intent of this Certificate and Authorization.

(D) CERTIFYING PARTY

THAT:

1. I am a duly elected director and/or officer and/or member of Council, Assembly or other governing body as applicable, of the Corporation and am authorized to certify the matters set out in this Certificate;
2. set out above are the correct names of individuals authorized to act on behalf of the Corporation as provided herein; and
3. the foregoing resolution, as applicable, has been duly passed or enacted by the Corporation in the manner authorized by law.

CARRIED

C) Report No. TR2014-07 – Year End Surplus/Deficit

Resolution No. 14-18-09

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT the Council of the Municipality of South Dundas accept Report No. TR2014-07 to authorize all surplus/deficits at December 31, 2014 be transferred as follows: Fire Department surpluses/deficits to South Dundas Fire Reserve Fund; Snow Removal surpluses/deficits to the Winter Control Reserve; Williamsburg, Iroquois and Morrisburg Water/Sewer Departments surpluses/deficits to the respective reserves; Sewer Department to Williamsburg Sewer Reserves; \$ for \$ Recreation Project Reserves; and South Dundas Murals to South Dundas Murals Reserves;

COUNCIL/DEPARTMENTAL/COMMITTEE REPORTS (Cont'd)

AND THAT all other surpluses/deficits are transferred to the South Dundas General Working Reserves to be utilized by Council to help offset future budgets if required.

CARRIED

D) Report No. TR2014-06 – Excluded Expense Report

Resolution No. 14-08-10

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT the Council of the Municipality of South Dundas accept Report No. TR2014-06 to approve the 2014 Excluded Expenses Report as required by Ontario Regulation 284/09.

CARRIED

5. CAO

Report No. CAO2014-11 – Tender for Janitorial Services SDMC

Resolution No. 14-18-11

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas approve Report No. CAO2014-11 to accept the tender from Carole Macleod for janitorial services at the South Dundas Municipal Centre for the years 2015 to 2018 in the amount of \$81,277.93.

CARRIED

CORRESPONDENCE – Nil

NOTICES OF MOTIONS – Nil

UNFINISHED BUSINESS/DISCUSSION ITEMS

- 1.** Summary received and filed.
- 2.** Correspondence was received concerning Matilda Hall requesting a review of the cleaning and replacement of items that were broken or missing. Staff will review the Renter's Agreement and amenities at Matilda Hall and Iroquois Civic Centre.
- 3.** Water/Wastewater Reports – October and November
Councillor Ewing requested that Council be advised of any critical issues that arise throughout the municipality. Staff will endeavour to keep Council updated.

UNFINISHED BUSINESS/DISCUSSION ITEMS (Cont'd)

4. Breezewood Avenue Snowplowing – The residents requested the use of salt on their street instead of stone dust. Although, there will be some delays in the service the change will be made.
5. Campbell Street Extension – Update provided by the CAO.

BY-LAWS

1. Closed Meeting Investigator

Resolution No. 14-18-12

Moved by Councillor St. Pierre

No. 2014-94

Seconded by Councillor Mellan

THAT By-Law No. 2014-94, being a by-law for the purpose of authorizing a Contract with Local Authority Services (LAS) to provide closed meeting investigator services, be read and passed in open Council, signed and sealed.

CARRIED

2. Council Remuneration

Resolution No. 14-18-13

Moved by Councillor Mellan

No. 2014-95

Seconded by Councillor St. Pierre

THAT By-Law No. 2014-95, being a by-law to establish remuneration for members of Council and Municipally appointed committee members, be read and passed in open Council, signed and sealed.

CARRIED

3. Appointments to Boards/Committees

Resolution No. 14-18-14

Moved by Councillor St. Pierre

No. 2014-96

Seconded by Councillor Mellan

THAT By-Law No. 2014-96, being a by-law for the purpose of appointing Members of Council to Boards and Committees for the term of Council 2014-2018, be read and passed in open Council, signed and sealed.

CARRIED

4. OCIF Agreement

Resolution No. 14-18-15

Moved by Councillor Mellan

No. 2014-97

Seconded by Councillor St. Pierre

THAT By-Law No. 2014-97, being a by-law to authorize the execution of an Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs, be read and passed in open Council, signed and sealed.

CARRIED

BY-LAWS (Cont'd)

5. Policy Manual Amendments

Resolution No. 14-18-16

Moved by Councillor St. Pierre

No. 2014-98

Seconded by Councillor Mellan

THAT By-Law No. 2014-98, being a by-law to amend the South Dundas Policy Manual, be read and passed in open Council, signed and sealed.

CARRIED

6. Tile Loan

Resolution No. 14-18-17

Moved by Councillor Mellan

No. 2014-99

Seconded by Councillor St. Pierre

THAT By-Law No. 2014-99, being a by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act, be read and passed in open Council, signed and sealed.

CARRIED

7. Confirmatory

Resolution No. 14-18-18

Moved by Councillor St. Pierre

No. 2014-100

Seconded by Councillor Mellan

THAT By-Law No. 2014-100, being a by-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed.

CARRIED

IN CAMERA – Personal
– Potential Litigation

Resolution No. 14-18-19

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT Council proceed In Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employee; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

Resolution No. 14-18-20

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas rise and reconvene and authorize staff to proceed as directed.


CARRIED

ADJOURNMENT

Resolution No. 14-18-21

Moved by Councillor St. Pierre
Seconded by Councillor Mellan

THAT Council now adjourn to meet again at the call of the Chair.
CARRIED



MAYOR



CLERK