



MINUTES

FOURTH MEETING OF THE SEVENTH COUNCIL OF THE CORPORATION OF
THE MUNICIPALITY OF SOUTH DUNDAS
Tuesday, December 18, 2018, 7:00 PM

Present: Mayor Byvelds
Deputy Mayor Gardner
Councillor Wells
Councillor Lewis
Councillor Mellan

Staff Present: CAO Geraghty
Clerk Brunt

Also Present: Deputy Treasurer, Accounting Assistant, Directors of
Recreation and Culture, Fire and Emergency Services,
and Planning and Enforcement

1. CALL TO ORDER

2. CONFIRMATION OF AGENDA

- a. Additions, Deletions or Amendments

Additions: In Camera - personal matters about an identifiable individual re: Staff; New Committee request

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Conflict: Deputy Mayor Gardner - RF2018-14 Cleaning Contract

Conflict: Deputy Mayor Gardner - Resolution regarding Cleaning Contract

- a. Action Request

Involves a contract impacting employer/office

4. ADOPTION OF MINUTES

Resolution No. 18-22-16
Moved By Councillor Mellan
Seconded By Councillor Wells

THAT the minutes of the Inaugural meeting, the minutes of the Second meeting, the minutes of the Third meeting and In Camera meeting of the Municipality of South Dundas be adopted as circulated.

CARRIED

5. DELEGATIONS/PETITIONS

a. Road Name Change Request

Resident, Gerry Rosenquist requested Council's approval to change the name of Canada Way to Cruickshank Way/Drive/Crescent in honour of Les Cruickshank who made considerable contributions to the community. Mr. Cruickshank's family and the community are in favour of the request. Mr. Rosenquist did not check with Royal Canadian Legion (RCL) who named Canada Way. Staff will contact the RCL to ensure they are in favour of the name change and report to Council.

6. ACTION REQUESTS

a. RF2018-14 - Cleaning Contract

Deputy Mayor Gardner declared a conflict on this item. (Involves a contract impacting employer/office)

Resolution No. 18-22-17
Moved By Councillor Wells
Seconded By Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report RF2018-14 to award Tender REC18-24 to C&M Cleaning Services in the amount of \$2,400.00 per month.

CARRIED

b. TR2018-11 - Year-End Surplus and Deficits

Resolution No. 18-22-18

Moved By Councillor Mellan

Seconded By Councillor Wells

THAT the Council of the Municipality of South Dundas authorize all surplus/deficits at December 31, 2018 be transferred as follows:

- Fire Department surpluses/deficits to South Dundas Fire Reserve;
 - Snow Removal surpluses/deficits to the Winter Control Reserve;
 - Iroquois and Morrisburg Water/Sewer Departments surpluses/deficits to their respective reserves;
 - Williamsburg Sewer surpluses/deficit to the Williamsburg Sewer Reserve Fund;
 - \$ for \$ Projects to \$ for \$ Recreation Project Reserves; and,
- THAT all other surpluses/deficits are transferred to the South Dundas General Working Reserves to be utilized by Council to help offset future budgets if required.

CARRIED

c. TR2018-12 - Excluded Expenses Report

Resolution No. 18-22-19

Moved By Councillor Wells

Seconded By Councillor Mellan

THAT the Council of the Municipality of South Dundas approve Report TR2018-12 to accept the 2018 Excluded Expenses Report as required by Ontario Regulation 284/09.

CARRIED

d. CAO2018-06 - Private Cannabis Retail Stores

Resolution No. 18-22-20
Moved By Councillor Mellan
Seconded By Councillor Wells

THAT direction be provided to Staff respecting solicitation for public comment on the matter of whether the Municipality of South Dundas should "Opt-In or Out" of permitting Private Cannabis Retail Stores within the limits of the Municipality of South Dundas;

THAT the Corporation of the Municipality of South Dundas "Opt-In" of permitting Private Cannabis Retail Stores within the limits of the Corporation of the Municipality of South Dundas;

THAT Staff develop a Municipal Cannabis Policy Statement to be brought forward to Council at a future date; and,

THAT the Director of Planning & Enforcement, be named as the contact to provide a one-window approach to co-ordinate Municipal input to the Alcohol and Gaming Commission of Ontario (AGCO) regarding proposed cannabis stores.

CARRIED

7. BY-LAWS

- a. 86-John D. Ross Agreement

Resolution No. 18-22-21
Moved By Councillor Lewis
Seconded By Deputy Mayor Gardner

That By-Law No. 2018-86, being a By-law to execute an Agreement with John Ross to be the Building Design Manager for the construction of the new Iroquois Airport and Campground Building be read and passed, signed and sealed in open Council.

CARRIED

b. 87-Surveillance Policy

Resolution No. 18-22-22

Moved By Deputy Mayor Gardner

Seconded By Councillor Lewis

That By-Law No. 2018-87, being a by-law to adopt Policy No. 1-15 – Surveillance be read and passed, signed and sealed in open Council.

CARRIED

8. CONSENT AGENDA

Resolution No. 18-22-23

Moved By Councillor Lewis

Seconded By Deputy Mayor Gardner

THAT all items listed under the General Consent section of the Agenda be adopted as presented.

CARRIED

- a. Forest Gene Conservation Association - Final Report Butternut Archiving Agreement
- b. Letter to Heads of Council - Housing Supply Action Plan
- c. Guy Lauzon - Office Space Renewal
- d. Project Status Updates - Fire and Recreation
- e. KIR - Fire and Emergency Services - Staffing
- f. KIR - Recreation and Facilities - Campground
- g. KIR - Treasury - 2016 & 2017 Reserve Transfer

9. BOARDS AND COMMITTEES/DISCUSSION ITEMS

- a. Council Representatives

Council representatives reported on their respective Committees.

b. Unfinished Business Items

1. AMO - Fall Economic Statement

CAO reported that the consolidation amongst the local distribution centres is voluntary and not mandated.

2. Carman House Renovations

Recreation/Facilities Director Macpherson updated Council with the ongoing renovations and timeline for outstanding items.

Planning/Enforcement Director Lewis updated Council on the life and health safety issues dealt with under Provincial laws. Director Lewis explained the work that is required under the Building Code Act.

c. New Committee

Deputy Mayor Gardner - discuss the potential for new Committees

10. NOTICES OF MOTIONS - NIL

11. CLOSED SESSION

Resolution No. 18-22-24

THAT the Council proceed to In Camera in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employee.

CARRIED

Resolution No. 18-22-25

Moved By

Seconded By

THAT the Council of the Municipality of South Dundas rise and reconvene and authorize Staff to proceed as directed.

CARRIED

- a. Personal Matters

12. RATIFICATION BY-LAW

- a. 88 - Ratification

Resolution No. 18-22-26

Moved By

Seconded By

THAT By-Law No. 2018-88, being a By-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed.

CARRIED

13. ADJOURNMENT

Resolution No. 18-22-27

Moved By

Seconded By

THAT Council now adjourn to meet again at the call of the Chair.

CARRIED

MAYOR

CLERK