



## **MINUTES**

### **ONE HUNDRED ELEVENTH MEETING OF THE SIXTH COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS**

The One Hundred Eleventh Meeting of the Sixth Council of the Corporation of the Municipality of South Dundas was held in the Council Chambers at 5:00 p.m., July 17, 2018.

Present: Mayor Delegarde  
Deputy Mayor Locke  
Councillors St. Pierre, Ewing, Mellan  
Chief Administrative Officer/Treasurer Geraghty  
Director of Corporate Services/Clerk Brunt  
Acting Deputy Treasurer, Directors of Planning and Enforcement,  
Fire and Emergency Services, Transportation; Economic  
Development Officer; and, Communication/Tourism Coordinator

Also Present: Tim Simpson, CAO - United Counties of SDG; and, Josh Eamon, President - EVB Engineering

### **CALL TO ORDER**

**CONFIRMATION OF AGENDA** - Additions, Deletions, and Amendments  
Amendment: General Consent 7c) to Discussion Items 14c)

Addition: Request to waive launch fees to Discussion Items 14a

**DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF - Nil**

**PUBLIC MEETING**

Resolution No. 14-18-1135

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the Public Meeting to consider a Community Improvement Plan be opened at 5:00 p.m.

CARRIED

The Chairperson confirmed the Public Notice for the Community Improvement Plan was posted on the Municipal website and published in the three local papers as prescribed.

The Chairperson declared the meeting properly constituted as per Section 17.15 (d) of the Planning Act, as amended. An attendance sheet was circulated and will be filed.

The Chairperson turned the meeting over to the Economic Development Officer (EDO) to present the criteria and requirements of the proposed Community Improvement Plan. United Counties of SDG CAO Simpson explained the Regional Incentives Program.

EDO explained that if a person or public body does not make oral submissions at this meeting or make written submissions to the Municipality of South Dundas before the By-law is adopted for the Community Improvement Plan, the person or public body is not entitled to appeal the decision of the Council of the Corporation of the Municipality of South Dundas to the Environment & Land Tribunals Ontario.

The Chairperson asked Council members if they had any questions or concerns and then asked for public input from the audience. No written submissions were received. Clarification was given on some of the requirements of the Plan.

Resolution No. 14-18-1136

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the Public Meeting to consider a Community Improvement Plan be closed at 5:27 p.m.

CARRIED

**IN CAMERA**

Resolution No. 14-18-1137

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT Council proceed In Camera to address the security of property of the municipality or local board.

CARRIED

Resolution No. 14-18-1138

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT the Council rise and reconvene and authorize staff to proceed as directed.

CARRIED

**ADOPTION OF MINUTES**

Resolution No. 14-18-1139

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the minutes of the One Hundred Tenth and the In Camera minutes of the One Hundred Tenth Meeting of the Municipality of South Dundas be adopted as circulated.

CARRIED

**GENERAL CONSENT**

Resolution No. 14-18-1140

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT all items listed under the General Consent section of the Agenda be adopted as presented with the exception of 7c) Morrisburg Parking Plaza Parking Spaces be moved to Discussion Items

CARRIED

**PUBLIC MEETING – Zoning By-law Amendment**

Resolution No. 14-18-1141

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Public Meeting to consider a Zoning By-law amendment be opened at 6:00 p.m.

CARRIED

The Director of Planning & Enforcement explained that the land at Part Lot 10, Concession 1, of the former Township of Matilda, known municipally as 11480 County Road 4/Lakeshore Drive was subject to a consent application for a lot line adjustment. This consent resulted in a vacant lot being severed from a lot with a septic system on it. The property with the septic was then added to the existing single detached dwelling on the lot immediately to the east. This Zoning By-law amendment is needed to fulfill a condition of approval of the aforementioned consent application wherein the severed lot does not conform to the minimum lot area. The zoning of the severed lot is being changed from Residential Waterfront (RW) to Residential Waterfront Special Exception 18 (RW-18) to reduce the required minimum lot area to 1,900 square metres and minimum lot frontage to 33 metres.

This Zoning By-law Amendment is not related to any Minor Variance, Official Plan Amendment or Plan of Subdivision. The Director of Planning & Enforcement received no verbal or written concerns. The applicant was not present, and Council did not have any concerns or objections.

Resolution No. 14-18-1142

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Public Meeting to consider a Zoning By-law amendment be closed at 6:05 p.m.

CARRIED

### **DEPUTATIONS PETITIONS PRESENTATIONS**

John Ross presented the Iroquois Campground building amended plan design to Council. The Agreement with Mr. Ross as the General Contractor was also discussed with some amendments. It will include the total budgeted cost of \$350,000.00 inclusive of all design, building, demolition, pathways, services, landscaping, etc.

Resolution No. 14-18-1151

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas accepts the Iroquois Campground Building design and approves the agreement in principle as amended with John Ross

CARRIED

## **COUNCIL DEPARTMENTAL COMMITTEE REPORTS**

### **1. Business Retention and Expansion Report -EDO2018-01**

Resolution No. 14-18-1143

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report EDO2018-01 to approve the Business Retention and Expansion Report and refer it back to Staff to develop necessary actions to address the items that have been identified.

CARRIED

### **2. Winchester Springs Playground – RF2018-09**

Resolution No. 14-18-1144

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report RF2018-09 to approve the bid of \$11,243.50 submitted by Playground Planners for the REC18-19 Request for Quotation to supply playground equipment for the Winchester Springs Recreation Park.

CARRIED

### **3. Reallocation of Capital Funds – FES2018-02**

Resolution No. 14-18-1145

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas accept Report FES2018-02 to reallocate capital funds in the 2018 budget for the South Dundas Fire & Emergency Services and draw up to \$7000 from the SDFES Reserve Fund to cover additional costs.

CARRIED

### **4. 2019 Council Remuneration – TR2018-05**

Resolution No. 14-18-1146

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas accept Report TR2018-05 and direct staff to change the remuneration of Members of Council in accordance to Option No. 2, to become effective January 1, 2019.

CARRIED

## **COUNCIL DEPARTMENTAL COMMITTEE REPORTS Cont'd**

### **5. Terms of Reference Archive Committee - CLK201805**

Resolution No. 14-18-1147

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas approve the Terms of Reference for the Dundas Archive Committee as attached.

CARRIED

### **6. South Branch Bridge Rehabilitation Request for Tender –**

CA02018-02

Resolution No. 14-18-1148

Moved by Councillor Mellan

Seconded by Councillor St. Pierre

THAT the Council of the Municipality of South Dundas accept Report CAO2018-02 and award tender for the South Branch Bridge Rehabilitation in the amount of \$299,423.00 plus HST to Willis Kerr Contracting.

CARRIED

## **CORRESPONDENCE**

Resolution No. 14-18-1149

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT the Council of the Municipality of South Dundas accept the names of the Williamsburg Non-Profit Housing Corporation Board of Directors and the Executive of the Board, effective as of May 29, 2018 as follows:

Chair: Corry Martens

Vice Chair: Grant Cousins

Secretary-Treasurer: Shirley Pulfer

Members: Anne Parry, Karen Jones, Elizabeth Locke, Brent Mattice, Kristen MacDonald and Bob Ruddock

CARRIED

## **NOTICES OF MOTIONS - Nil**

## **UNFINISHED BUSINESS DISCUSSION ITEMS**

### **1. South Dundas Chamber of Commerce**

Resolution No. 14-18-1150

Moved by Councillor St. Pierre

Seconded by Councillor Mellan

THAT the Council of the Municipality of South Dundas authorize waving the launch fees for the Renegade Bass Tournament on July 21, 2018.

CARRIED

## **BY-LAWS**

Resolution No. 14-18-1152

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT By-Law No. 2018-44, being a By-law to establish advance voting and reduced hours of voting in a retirement home for the 2018 Municipal Elections, be read and passed in open Council, signed and sealed.

CARRIED

Resolution No. 14-18-1153

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT By-Law No. 2018-45, being a By-law to amend By-law No. 2003-12 to name or rename roads, be read and passed in open Council, signed and sealed.

CARRIED

Resolution No. 14-18-1154

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT By-Law No. 2018-46, being a By-law to lift the one foot reserve on Breezewood Avenue and dedicate the same as public highway, be read and passed in open Council, signed and sealed.

DEFEATED

Resolution No. 14-18-1155

Moved by Deputy Mayor Locke

Seconded by Councillor Ewing

THAT By-Law No. 2018-47, being a By-law to amend By-law No. 2010-48, be read and passed in open Council, signed and sealed.

CARRIED

Resolution No. 14-18-1156

Moved by Councillor Ewing

Seconded by Deputy Mayor Locke

THAT By-Law-2018-48, being a By-Law to adopt the Municipality of South Dundas Community Improvement Plan Area, be read and passed in open Council, signed and sealed.

CARRIED

**BY-LAWS Cont'd**

Resolution No. 14-18-1157

Moved by Deputy Mayor Locke  
Seconded by Councillor Ewing

THAT By-Law-2018-49, being a By-law to adopt the Municipality of South Dundas Community Improvement Plan, be read and passed in open Council, signed and sealed.

CARRIED

Resolution No. 14-18-1158

Moved by Councillor Ewing  
Seconded by Deputy Mayor Locke

THAT By-Law No. 2018-50, being a By-law to amend By-law No. 2017-71 Transfer Payment Agreement Clean Water and Wastewater Fund (CWWF) (Ontario) to the requested Scope of Changes granted by the Government of Canada with Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure, be read and passed in open Council, signed and sealed.

CARRIED

Resolution No. 14-18-1159

Moved by Deputy Mayor Locke  
Seconded by Councillor Ewing

THAT By-Law No. 2018-51, being a By-law to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed.

CARRIED

**ADJOURNMENT**

Resolution No. 14-18-1160

Moved by Councillor Ewing  
Seconded by Deputy Mayor Locke

THAT Council now adjourn to meet again at the call of the chair.

CARRIED

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**(These Minutes were approved as written on August 14, 2018)**