

## IROQUOIS WATERFRONT COMMITTEE

6 May 2021

### Minutes

The meeting was called to order at 7:00 p.m. by chairman John Ross, using the Team Meeting platform.

In Attendance: Keith Poore, John & Diane Ross, Marg Lee, Pierrette Racine, Joyce Latulipe, Jim Millard, and Walter Bailey. Representing the municipality were Parks and Recreation manager, Austin Marcellus and Mayor Steven Byvelds. Rebecca Comfort of the Leader was also present.

The agenda was accepted on a motion **by Pierrette, seconded by Joyce - Carried**

Approval of Minutes of April 15, 2021 – **motion by Joyce, seconded by Pierrette, Carried**

#### **Business arising:**

In response to a question from John, Steven apologized that the updated Terms of Reference document for the Iroquois Waterfront Advisory and Implementation Committee had not gone before council as expected but stressed that it would be coming up at the May 10 meeting of Council.

Austin reported that the four signs indicating that motorized vehicles are prohibited were installed on May 5. John noted there is a large opening at the marina end of the path which would permit vehicles. It is hoped that large rocks can be rolled into place when the ground dries up.

Regarding after hours by-law enforcement, especially at the beach and on the paths, Steven reported that summer students will be given the job of roaming at various sites to watch for infractions of by-laws.

Historical signs update -Pierrette noted that all but one of the signs have been sent off to John Glead for rendering into PDF files in preparation for printing. Next step is to get input on historical accuracy from the Historical Society before the signs are created.

The matter of installation of security cameras at the campground and beach came under discussion. It was agreed that Austin and Keith would conduct a site visit to check out the best locations and Austin will check on the legality of cameras at the beach. They will report back at our next meeting. Keith reported that he has done some initial investigations into the design and cost of a pergola for the deck. Lumber costs will prohibit anything being built this year.

Based on talk in the media and online, the committee spent a few minutes discussing the pros and cons of charging for use of the beach or for parking at the beach. There was a variety of opinions but no consensus. It was agreed however, that some form of management is necessary at the beach on weekends and holidays in the summer.

It was **moved by Keith and seconded by Walter** that someone in authority needs to manage the beach on weekends and holidays in the summer. Carried unanimously.

Following up on our previous meeting, Walter presented the results of a poll of committee members, held to get input on their preferred model of park bench for installation along our pathways. Five possibilities were presented, all with cast, powder coated frames and composite plastic slats. After weighing the options, it was **moved by Jim and seconded by Marg** that the "Tahoe" model [also on the municipality's list of approved benches] was our choice. Carried. Other municipalities have concluded that the life of this type of bench will likely exceed 25 years, thus allowing the safe offering of 15-year donation terms. The bench slats are usually warranted for 50 years against specified deterioration causes. Colour samples will be obtained for our next meeting if possible.

Research has indicated that each bench should sit on an approximate 5 x 8 foot reinforced concrete pad, 2 inches above the surrounding grass. This will prevent damage from grass mowing equipment and provide drainage. Walter has obtained a quote from Tibben Masonry for installation of eight such pads for a total of \$6,215, on the condition that all 8 are done at once.

John provided a detailed and realistic breakdown of the estimated \$ 3,080 cumulative cost of each bench by the time installation is complete, including a commemorative brass plaque. The cost breakdown includes a proposal for the donor to pay \$2,500 to cover a fifteen-year period, which is similar to the most recent bench policies of many comparable municipalities. Under this proposal, the municipality would need to fund the deficit of \$ 538 per bench. Steven noted that the municipal bench policy already has a donation pricing structure and referred committee members to that. Stephen then indicated to the committee that they should not concern themselves with such cost estimates but just get on with putting the benches in because the committee is not running a business. He also said that any deficit must be paid from the committee's annual funding and that it was also not necessary for us to make an allowance for future bench repair costs.

It was **moved by Walter, and seconded by Joyce** that the committee's estimated per-bench budget be included with these minutes for consideration by council and administration staff because it is obvious that the present municipal bench policy is very far from covering the realistic per-bench forecast costs. The motion was carried unanimously.

Joyce and Pierrette presented their proposal for installation locations for the benches. Because the intent is to group some of the benches in a conversation area, the concrete pad plan would have to be adjusted in the case of this situation. In the end, it was agreed that we should procure one bench and install it on a pad as soon as possible so we can confirm the validity of our proposal and the installed bench can serve as a model for the benches that will follow.

**The meeting adjourned on a motion by Pierrette** with the next meeting set for May 20.

## Park Bench Project Budget (estimated, per bench)



Cost of bench, delivered, incl 2% HST	\$ 1537
Cost of concrete base, incl. landscaping	\$ 701
Provision for repair/vandalism costs, 15 year term:	\$ 500
Installation cost of bench	\$ 100
Plaque, engraved brass,	<u>\$ 200</u>
<b>Total cost</b>	<b>\$ 3,038</b>
<i>Usual donation in other communities, 15 yr term:</i>	<u>\$ 2,500</u>
<b><u>Municipal subsidy required per donated bench:</u></b>	<b>\$ 538</b>