



MUNICIPALITY OF SOUTH DUNDAS

34 Ottawa Street, P.O. Box 740
Morrisburg ON K0C 1X0
613.543.2673 | southdundas.com

Job Description

Job Title: Seasonal Snowplow Operator	Last Revision Date: July 2022
Reports to: Director of Transportation	Approved by: Council
Wage Level: \$27.29 per hour	Effective Date: October 2022

Job Summary: The Seasonal Public Works Operator is responsible for seasonal winter control operations. Other duties may include the repair, construction and maintenance of Municipal roads, rights-of-way, equipment, property, and other assets in accordance with municipal standards and policies.

Duties & Responsibilities:

- Responsible for the safe operation of Municipal owned snow removal equipment including:
 - Plow trucks
 - Backhoes
 - Sidewalk machine
 - Daily Pre-trip inspections
- Responsible for conducting general maintenance functions for roads and public works operations, including but not limited to:
 - Maintaining roads in good condition for safe, hazard-free driving
 - Repairing and installing street signs
 - Pothole patching, etc.
- Will be required to respond to emergency situations as they arise.
- Discusses plans, priorities and work scheduled with the Lead Hand and/or Supervisor.
- Perform all other duties as assigned.
- Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately, and attending all relevant, in-house training regarding occupational health and safety.

- Follows all guidelines for employees and employers as legislated under the *Ontario Occupational Health and Safety Act*.

Skills & Knowledge:

- Good interpersonal skills
- The ability to work independently
- Ability to operate a variety of maintenance equipment safely and efficiently
- Knowledge of road construction and maintenance activities

Work Environment:

This position may require working outside in a cold environment, flexible work hours on days, evenings and weekends will be required. Must be physically fit to perform the essential duties of the job.

Education & Experience:

- Secondary School Diploma
- DZ License

This job description is intended to summarize the responsibilities of the job and is not a comprehensive list of all duties to be performed.

Application Deadline:

Qualified candidates should forward their application, including proof of certifications, marked "Seasonal Snow plow Operator" by **4:30 pm December 9, 2022** to:

Municipality of South Dundas
Attention: HR
34 Ottawa Street
P.O. Box 740
Morrisburg ON K0C 1X0

or by Email: hr@southdundas.com

We thank all those applicants who apply and advise that acknowledgement will only be forwarded to those applicants who are invited for an interview.

Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

In accordance with the Accessibility for Ontarians with Disabilities Act, if you require this document or any additional documents in an alternative format, please contact our office at 613-543-2673.

Please know that should you require any special accommodations in order to apply for a position or interview for a position with the Municipality of South Dundas, we will endeavor to make such accommodations.