



# Municipality of South Dundas

34 Ottawa Street, PO Box 740, Morrisburg ON K0C 1X0  
Tel: 613-543-2673 or 1-800-265-0619 Fax: 613-543-1076 www.southdundas.com

## OPEN AIR FIRE PERMIT

Permit No. \_\_\_\_\_

Emergency: 911

Open Air Permit \$20.00  Agricultural Permit \$25.00   
(non-agricultural)

### PERMISSION IS HEREBY GRANTED TO:

Property Owner:		
Person Responsible for Burn:		
Address of Owner:		
Contact Number	Home:	Cell:
Email Address		
Burn Location	Lot:	Roll Number:
	Concession:	
Closest Civic No.:		
Nearby Cross Road:		

**Note:** If the applicant is not the owner of the property, the applicant is required to have the fire permit signed by the owner of the property at which they are residing or attach a letter of approval for burning from the owner of the property. **Material to be burned must be in accordance with the provisions of the by-law provided.**

Permit Activation No. \_\_\_\_\_

**You must obtain an activation number in order to burn. In order to obtain an activation number, you will need to provide the Municipal Office with your Permit Number.**

This permit does not exempt the applicant from the requirements and regulations of other agencies including the Ministry of the Environment. To activate your fire permit, call our office during regular office hours (Monday to Friday 8:30 a.m. to 4:30 p.m. except holidays), provide your name, permit number, the date you wish to burn. You may only activate your permit according to By-Law No. 2022-80. If you intend to burn on the weekend, call or visit our office during regular business hours.

**RESIDENTS CANNOT ACTIVATE FIRE PERMITS BY LEAVING MESSAGES ON THE MUNICIPAL ANSWERING MACHINE. IF YOU DO NOT HAVE AN ACTIVATION NUMBER-, YOU WILL BE CONSIDERED TO BE BURNING WITHOUT A PERMIT AND CHARGED ACCORDINGLY.**

This permit expires December 31 and may be revoked at any time by the Fire Chief or designate for failure to comply with the regulations or any unsafe practices.

The applicant acknowledges that he/she has read the notice with regard to fire permit activation and the By-law for burning and that they understand it and agree to comply with all the provisions and further agree to assume all responsibility for any damages occurring from the fire for which this permit is issued.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner (or attached letter)

\_\_\_\_\_  
Date



## **THE CORPORATION OF THE MUNICIPALITY OF SOUTH DUNDAS OPEN AIR BURN REGULATIONS**

1. The provisions of By-law No. 2022-80 apply to all lands within the Municipality of South Dundas. Review the By-law and its Schedules for complete rules and regulations.
2. No person shall:
  - a. set or maintain an open-air fire without first having obtained the necessary permit;
  - b. burn or permit to be burned in the open air only in the prescribed areas;
  - c. set or maintain an open-air fire when a fire ban on open air fires has been issued by the Fire Chief;
  - d. set or maintain a fire, or permit one to be set or maintained, in the open air when there is a wind or a sufficient strength to cause any one or more of the following:
    - i. the possible spread of the fire beyond the approved burn site;
    - ii. reduced visibility on any highway;
    - iii. excessive smoke; and/or;
    - iv. a nuisance.
3. Once a fire permit is obtained, an activation number is needed each time a resident wants to burn. A permit can be activated for up to fourteen consecutive days by calling the Municipal Office a day in advance between the hours of 8:30 a.m. and 4:30 p.m. Monday to Friday except holidays and providing the permit holder's name, address, permit number, times and dates of intention to burn. For weekend burning, the permit must be activated by calling or visiting the office during regular business hours.
4. Residents cannot activate fire permits by leaving messages on the telephone answering machine. They must speak to a staff member personally and must receive an activation number. If they do not have an activation number, they will be considered to be burning without a permit and charged accordingly.
5. Recreational Fires and Outdoor Fireplace require a permit, at no charge, available on the Municipal Website or by phoning the Municipal Office.
6. Brush Fires & Burn Drums are permitted where the material to be burned in an open air fire is 3 metres or less in length, width and height or is in a burn drum; and, is at a distance of less than 25 metres from any building, hedge, fence, overhead wiring, highway, or other combustible material.
7. Agricultural open-air fires shall be:
  - a. cut and piled brush, slash, grass and other organic agricultural materials resulting from the clearing of land and for the destruction of agricultural waste materials originating on the owner's property;
  - b. completely extinguished and shall provide sufficient personnel, appliances and equipment to prevent the fire from becoming dangerous to life or property;
  - c. 75 metres away from any building, structure, standing timber or any other flammable or combustible material;
  - d. 30 metres away from the applicant's property line;
  - e. smaller than 5 metres in diameter or 5 metres in height;
  - f. not less than 9 metres between burn piles;
  - g. windrows are not permitted;
  - h. no such burning shall be carried out where, due to climatic conditions or other hazards;
  - i. 200 metres away from an adjacent residence not owned by the applicant.
8. Recreational Fires are allowed in the prescribed areas (Schedules "A" - "C").
9. All persons setting or maintaining a fire in the open-air and any owner of any property on which a fire is set or maintained, and which is contrary to any provisions of By-law No. 2022-80 shall be responsible to put out such fire, and shall be jointly and severally liable for:
  - a. any damages to property and/or injury to persons caused by the fire; and,
  - b. all costs incurred by the Municipality of South Dundas Fire Department to put out the fire, including the wages of firefighting personnel and the cost of operating the firefighting vehicles and equipment, and any water usage in connection with putting out the fire, and related costs;
  - c. the cost referred to in clause (b) shall be the costs as determined by the Municipality of South Dundas; and which the Municipality invoices to such person and/or owner. The costs are payable within (60) days of the date of such invoice, failing which the costs may be deemed to be municipal taxes and added by the Treasurer of the Municipality to the Collector's Roll and collected in the same manner and with the same priority as municipal taxes.
10. No person shall set or maintain any fire involving prohibited materials.
11. The Fire Chief has the right to revoke or withhold a fire permit for an Applicant who, in his sole opinion, is not able to meet the requirements of this By-law or has previously breached a term or terms of this By-law.