

Morrisburg BIA

Meeting Minutes

Tuesday, October 10, 2023

Commence: 5:15 p.m.

Present: David Lapp, Victoria Windle, Victoria Callery James Arsenault, Arla Veinotte, Tracey Veinotte.

Regrets: Kathy Moger, Marguerite Baker, Cole Veinotte

Guests: Crystal Lebrun (Clerk), Tim Mills (CAO), John Allison

- **Approval of Agenda** – moved by David Seconded by Victoria - passed
- **Approval previous minutes** – moved by Laura, seconded by David - passed
- **Welcome Guests Tim Mills, Crystal Lebrun, John Allison**
- **Updates**
 - David gave feedback on the implementation of Riverstone in the islands Most of the feedback was very positive
 - The Fall Decorations look great. We have two displays, one at the Clock Tower and one located in front of Cook's Corners.
 - Removal of the hedges at the East and West Corners of the Plaza's were confirmed. The Municipality has scheduled the removal for spring 2024.
 - Congratulations to Arla Veinotte for receiving the Community Builder award for her many hours and contributions to our South Dundas Community.
- **Financial Update**
 - Heidi reported that we currently have \$16, 081.22 in the account.
 - Total outstanding expenses \$14,361.54.
 - Our advertising, events, and promos for 2023 is \$9,544.08
 - Total Coordinators Pay to date: \$13,515.77.
 - There have been two levy deposits by the Municipality totaling \$20,000.00 currently.
 - Heidi will request another deposit for future events and expenses.
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- **Old Business**
 - The Riverstone Project has now been completed.
 - The approval for the Fall Decorations was motioned via email. The decorations are up.
 - With regards to the garbage piling up in front of the clock tower, Heidi will get quotes for a dumpster so garbage will no longer be sitting at the clock tower. We will also investigate lock options.

- It was agreed that a committee should be formed with regards to events and sponsorship options for 2024. David mentioned looking into April 8, 2024, an event to coincide with the total Solar eclipse.
- Heidi mentioned the possibility of BIA sponsorship for events and activities such as the Upper Canada Playhouse.
- Heidi will reach out to volunteers for the committee.
- **New Business**
 - As per Crystal, the plans to remove the hedges at the east and west edges of the plazas will begin in Spring 2024.
 - Future of the Clock Tower. Crystal confirmed that the Municipality is responsible for the Clock Tower, but there are currently no discussions on whether to repair or demolish it. Victoria suggested that a community event might be helpful to fundraise for repairs.
 - The possibility of demolishing the Clock Tower and putting up an arbor would enable a better view of the center of the plaza.
 - A Committee report request with regards to the future of the Clock Tower will be completed and forwarded to the Municipality for review.
 - Light Posts It was brought to the attention of the Board that $\frac{3}{4}$ of the lights in the Plaza Islands do not work. The Board would like to utilize the lamp posts for future promotions and noted it is a safety risk. Heidi will submit a Committee Report/Request to the Council for review.
- **Comments and Announcements**
 - John Allison attended the meeting on behalf of the tenants and building owner of the east end plaza. He raised concerns that the island Riverstone project should have been paid for by the Municipality not with funds from the levy. He voiced the concerns that BIA funds will be used for future projects that should fall under the Municipality.
 - David thanked Mr. Allison for his input and provided information on the structure and working of the BIA.
 - Victoria pointed out that there has been no discussion of raising the levy to pay for future projects and in fact businesses were not levied in 2021 and 2022 when the BIA was not operating due to COVID.
 - David encouraged Mr. Allison and any of the tenants to consider attending the AGM and possibly joining the Board.
 - Mr. Allison was informed that the BIA and the Municipality were currently working on a MOU to clarify the responsibilities of each party.
 - Mr. Allison will be given a copy of the MOU when it is in its final stages.
- **Closed Session**
 - The first draft of the MOU between the BIA and the Municipality was reviewed.
 - Recommendations were made By the Board
 - A second draft will be available for our next meeting.

- **Next meeting: November 7, 2023, at 5:15 at the Municipal Office 3rd floor**
- **Adjournment:** 6:55 p.m. motioned by David seconded by James. Passed.