



MINUTES

Regular Meeting of the Cemetery Advisory Committee
February 9, 2026, 6:00 p.m.
34 Ottawa Street, Morrisburg, ON

Present: Tom Smyth; Susan Peters; Jim Locke; Marion Thompson;
Crystal LeBrun;
Absent: Arla Cassleman; Erin Stone; Shirley Barkley

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m.

CARRIED

2. CONFIRMATION OF AGENDA

Wrong agenda minutes provided in the agenda package. Crystal provided updated minutes from November 10th 2025.

Minutes Adopted as Amended

Moved by: Arla Veinotte

Seconded by: Susan Peters

CARRIED

3. DELEGATIONS

- None

4. CORRESPONDENCE

- None

5. DISCUSSION

- a. Spring Cleanup Event Planning (C LeBrun)
 - i. Dundela Cemetery
 - ii. May 2, 2026 & May 3, 2026 (8am – 12pm)
 - iii. Advertise beginning of April through May
 - iv. Advertise trimming, clean up, minimum stone cleaning tutorial provided by Erin Stone a cemetery committee member.

- v. 5 Gallon \$375 D2 Cleaning, toilet scrubbers and buckets, Skewers, soft brussel (more wire or metal), Rubber Gloves
- vi. Dump Trailer, Public Works Water Truck
- vii. Whipper Snipper
- viii. Hand Pruners

b. Maintenance & Care Budget (D Jansen)

- i. 8K in budget (Grass tender has closed and will be awarded).
\$4000 for cemetery grass cutting

Dixon Corners- Dead Ash Tree (Safety)

c. Update on Cemetery Guide (S Peters)

- i. Susan has been appointment to the Commonwealth War Graves Commission
- ii. Cemetery Guide Updated again to include contact information.

6. NEW BUSINESS

- Robert Whittaker has agreed to stay on for another year and Eric Sneeth

10. NEXT MEETING DATE

March 23, 2026

April 13, 2026

12. ADJOURNMENT

THAT the Cemetery Advisory Committee now adjourn to meet again at the call of the Chair at 7:00[m

Thomas Smyth
CHAIR
Crystal LeBrun
STAFF LIAISON