



MINUTES

South Branch Community Fund Committee Meeting May 27, 2025 at 6:00 p.m. South Dundas Council Chambers

Present: Cindy Ault Peters, Tracy Yalden, Marlene Lewis, Janice Froats, Doreen Henderson, Gerald Whitteker

Council Present: Councillor Ward

Staff Present: Deputy Clerk Fairbairn

1. CALL TO ORDER

The meeting was called to order at 6:31 pm

2. CONFIRMATION OF AGENDA

There were no changes to the agenda.

3. CONFIRMATION OF MINUTES – November 7, 2023

- Committee noted this was not a virtual meeting is was by email.

4. GENERAL BUSINESS AND REPORTS

a. Funding Available \$17,000.00

- Committee would like to see a copy of the Financial Report from the beginning of the Fund – Municipal Staff to send them a copy

b. Application Guidleines & Terms of Reference

- Committee asked if the Staff Contact should be changed from Recreation Program Coordinator to Municipal Staff.
- Committee would like to see the Financial Statement Sheet attached to Agenda for every meeting.

c. Review of Applications

1. Historical Society of South Dundas – \$1,500.00 not approved

Application for Community BBQ

Moved By: Janice Froats

Seconded By: Gerald Whitteker

Comments received:

- This event could benefit from incorporating with other Matilda Memorial Park Community Events.



- Maybe apply with more detail on event eg-where would it held and what events.
- Connect Historical Society with Matilda Memorial Recreation Committee.

2. 2025 Matilda Memorial Recreation Committee – \$3,000.00 approved

Application for Table & Chairs for Hall

Moved By: Doreen Henderson

Seconded By: Cindy Ault Peters

Comments Received:

- Tables and Chairs can be used by Municipality
- Will help bring more events to the Hall

3. 2025 Matilda Memorial Recreation Committee - \$11,000.00 approved

Application for Flooring in Hall

Moved By: Gerald Whitteker

Seconded By: Janice Froats

Comments Received:

- Floor looks great

4. 2025 Matilda Memorial Recreation Committee - \$3,000.00 approved

Application for Community Events

Moved By: Cindy Ault Peters

Seconded By: Doreen Henderson

No Comments from the Committee

The following comments where brought forward from the Committee:

- When does the South Branch Funding end?
- Could the application deadline be the end of February with a approval meeting in March to give the Committee time to plan events?
- Could the amount available be put on website along with application?
- Could the Treasurer explain the oversight in 2023?

Deputy Treasurer Fairbairn will bring the comments to Municipal Staff and will get answers to the question, an email will be sent to the Committee to address the questions.

5. Next Meeting Date – TBD

6. Adjournment – 7:14 pm